

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## MINUTES

17<sup>th</sup> December 2020

**Present:** Chairman Judy Abernethy and Councillors Richard Rains, Dominic Johnson, Steve Abernethy and Lynda Hoyle together with Ward Councillor Kay West.

The 15 minute question time was not utilised.

1. Apologies were received from Vice Chairman David Smith and Councillor Norman. There were no applications for the two current vacancies.
2. Councillor Hoyle declared a non-pecuniary interest in the Planning Application from Wilberfoss CE Primary School
3. The Minutes of the Meetings of 19<sup>th</sup> November 2020 were signed as a true record.
4. **Planning Matters**
  - 4.1 Councillors considered Planning Application 20/03698/PLF | Erection of a single storey extension to side and rear | 8 Field Head Wilberfoss East Riding of Yorkshire YO41 5RD and had no observations to make.
  - 4.2 Councillors considered Planning Application 20/03731/REG3 | Extension of the existing macadam playground area to create addition space | Wilberfoss CEVC Primary School Storking Lane Wilberfoss East Riding of Yorkshire YO41 5ND and had no observations to make.
  - 4.3 Councillors considered Planning Application 20/03633/PLF | Erection of a timber shed (retrospective) | Sentosa 14 The Paddock Wilberfoss East Riding of Yorkshire YO41 5LZ and had no observations to make.
  - 4.4 Councillors considered Planning Application 20/04013/PLF | Erection of a first-floor extension to side | 1 The Orchard Wilberfoss East Riding of Yorkshire YO41 5LP and had no observations to make.

The Clerk notified Councillors that planning approval had been granted for Carberry Hall Farm | 8 Paddock Close | 5 Fossbeck Close.
5. Ward Councillor Kay West provided figures relating to the number of East Riding businesses that have benefitted from Government grants during the pandemic. With the extension of Tier 3 restrictions in the East Riding further grants will be provided to businesses and those who are self-employed. She suggested the Parish Council may want to look into wind farms as a source of funding as she understood that they are loosening their parameter restrictions. COVID vaccinations have begun in Hedon. Lastly Ward Councillor West suggested the Council be mindful of asking for planning restrictions on planning applications that could affect the community. An application for a nearby caravan park had not included a restriction in pitch numbers. This had proved to be an oversight on the part of East Riding of Yorkshire Council and permitted more than the community would want.  
  
At the request of the Chair, Ward Councillor West agreed to speak to ERYC Highways regarding the reinstatement of the traffic island on the A1079 at Wilberfoss, especially as the island is used by residents to access the bus stop on the A1079. In addition, she confirmed that there was no further update regarding the proposed design plan for changes to the A1079 at Wilberfoss.
6. The Clerk advised that there had been no urgent decisions since the previous meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 The Lockdown Calendar is proving popular with approximately 70% sold.

Action

- 7.2 Having reviewed the idea of a Book Exchange and realising that to bring a red telephone box to the village would be costly and lengthy, it was agreed that the most suitable solution would be to adapt the notice board at the front of the Community Centre entrance, where there are existing seats. Councillor Rains will liaise with joiners.
- 7.3 Although there was no official update regarding the Biodiversity Plan, the Clerk confirmed that the Plan is still being put together and several ideas are being mooted. One involves a potential link with the school children to nurture and in turn plant out snowdrop bulbs. Further updates will be provided in due course.
- 7.4 Having got prices for the original wording of the mosaic plaque, it was acknowledged that it would prove too costly. Councillor Rains provided a shorter paragraph and Councillor Johnson was able to get suitable quotes. Full agreement was given to the new wording and the plaque being produced in brass. Councillor Johnson agreed to organise.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
- 8.1 There are no further flag flying dates in 2020.
- 8.2 The Chair advised that the monthly PFA meeting had again been cancelled due to lockdown. However, confirmation was received that Wilberfoss AFC have secured sufficient funding to enable them to purchase the replacement goal posts, which have been part-funded by Wilberfoss Parish Council. The PFA and residents on Windmill Meadows will work together to reduce the height of the leylandii hedge which was planted as a windbreak for the tennis courts.
9. **Councillors Reports for future Agendas**
- 9.1 Councillor Rains reported that potholes which had been filled by ERYC Highways have failed. He provided the Clerk with photographic evidence which was subsequently forwarded to ERYC. The Clerk received confirmation that an engineer would re-log the work.
- 9.2 Furthermore, Councillor Rains reported that trespassers have used private land for socialising and drinking alcohol opposite the church. He confirmed that there was no evidence of drug taking and the Clerk advised that she had liaised with the landowner to remove the items. In addition, the landowner has organised for some remedial work to be carried out to the hedge adjoining the site.
- 9.3 The Chair asked for a follow up on the purchase of fly-tipping signage. The Clerk confirmed that she had investigated the cost and advised that a decision would need to be made about the size (so as not to detract from the work of Wilberfoss in Bloom) and a means of erecting the signage. It was agreed that after the Newsletter had been used to advise that the disposal of garden waste is an offence that carries a fine, Councillors would monitor the situation before purchasing and erecting signage. Ultimately, however, signage could strengthen ERYC's powers to administer fines, so the Council hasn't ruled out their use.
- 9.4 It was acknowledged that this year's Elders' Party had been cancelled due to COVID, although it was hoped that some sort of get together may take place before the end of 2021.
10. **Administration Matters**
- 10.1 Councillor Hoyle and Rains agreed that the Code of Conduct training provided by ERYC had proved useful. Slides are due to be circulated to Parish Councils in due course.
- 10.2 The Clerk confirmed that the webinar providing an insight into Microsoft 365 had proved useful although at first the cost had appeared prohibitive. Consultation with IT specialists had initially pushed the Parish Council towards Dropbox as an alternative, at a cost of £7.99 a month, but it was acknowledged that the Council's software package (Microsoft Office 2010) is no longer supported by Microsoft and the Council's PC is running slow. A standalone upgrade to the Microsoft software would cost around £150. Full agreement was given to the Council signing up to Microsoft 365 at a cost of £4.99 per month which would offer adequate cloud storage and a full upgrade to the Parish Council's software. Instead of paying for individual licenses for each Councillor, it was unanimously agreed that Councillor Rains would be given permissions to allow him to access files that he could share, when the Clerk is unavailable.
11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)
- 11.1 The Clerk/RFO sought payment for the following transactions: -

James Horsley Limited (grounds maintenance)	£521.26
Combined staff salaries	£674.68
Poste Haste (Lockdown Calendar)	£375.00
Poste Haste (colour Newsletter)	£220.00

- 11.2 Following further budget discussions, it was agreed that because the Council is only working to a 12-month budget, it was possible to reduce the Precept request to a sum of £20,000, offering a 3.45% reduction to households.

***And finally, the Chairman wished the Councillors and wider community a very Happy Christmas and all the very best for 2021.***

Meeting closed 20.22

..... Chairman ..... Clerk